



COTSWOLD
DISTRICT COUNCIL

OVERVIEW AND SCRUTINY COMMITTEE

13th MARCH 2018

AGENDA ITEM (13)

QUARTERLY DIGEST

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Notes:

(i) The items contained within this Quarterly Digest are not for formal debate by the Committee, and do not appear as stand-alone agenda items.

(ii) Members are invited to identify any issue(s) arising out of the information provided within this Digest for future debate and/or action by the Committee.

(iii) If Members have any questions on the detail of any of the information provided within this Digest, they should address such questions to the accountable Member and/or Officer concerned, for a reply outside the formal Meeting.

(END)

GLOUCESTERSHIRE ECONOMIC GROWTH SCRUTINY COMMITTEE

MINUTES of the meeting of the Gloucestershire Economic Growth Scrutiny Committee meeting Wednesday 29 November 2017 at Shire Hall, Gloucester.

Present:

Cllr Paul McCloskey	Cllr Colin Hay
Cllr Kevin Cromwell	Cllr David Norman MBE
Cllr Stephen Hirst	Cllr Dawn Melvin
Cllr Stephen Davies	Cllr Phil Awford
Cllr Kate Haigh	Cllr Joe Harris
Cllr Bruce Hogan	Cllr Jim Dewey

1. APOLOGIES

Apologies were received from Cllr Matt Babbage, (Gloucestershire County Council), and from Cllr Martin Whiteside (Stroud District Council). Cllr Whiteside was represented at the meeting by Cllr Jim Dewey.

2. MINUTES

The actions from the meeting held on 6 September 2017 were noted and updated.

The minutes of the meeting held on 19 October 2017 were confirmed as an accurate record of that meeting.

3. DECLARATIONS OF INTEREST

No declarations of interest were made at the meeting.

4. GLOUCESTERSHIRE CONNECTS STUDY

The Chairman welcomed Martin Revill, Market Director for SYSTRA and Project Director for Gloucestershire Connects Study to the meeting.

Introducing the item, the Chairman explained Martin had been invited to deliver a presentation to the Economic Growth Joint Committee earlier that day, advising members of a Gloucestershire County Council (GCC) Commissioned Study of transport connections for the future, (item 4 of the Joint Committee agenda).

Martin confirmed that the purpose of the study was to consider the 'future role of road and rail in supporting strategic connectivity in Gloucestershire by 2050', and to generate committee discussion on some of the initial themes and challenges emerging from the first phase of the project.

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Martin informed members that the initial phase of the study had involved SYSTRA consulting with a wide range of stakeholders in Gloucestershire, including transport operators and agencies and with emerging sub-national transport bodies from neighbouring areas. The consultation had been supplemented with a review of important policy and planning documents, the key findings of which had been presented at the Joint Committee meeting to consider any concerns about Gloucestershire's future connectivity.

The outcome of the presentation to the Joint Committee and the subsequent discussion at the Scrutiny Committee meeting, would help shape the later stages of the study, for which work was ongoing. Scrutiny members had been invited to the Joint Committee meeting to consider the presentation made earlier that day.

Questions to be considered as part of the study, to include: -

- i. What transport corridors are most important to Gloucestershire's future?
- ii. Is Gloucestershire marginalised by its geography?
- iii. What is the likely impact of the toll removal from the M4 Severn Bridge?
- iv. What impact will investment in the county's traditional infrastructure, (road and rail links), have?
- v. How important is connectivity to new infrastructure, including HS2, to Gloucestershire?
- vi. How will technology change the way we travel, for example, electric vehicles?
- vii. How will future lifestyles change the way we travel, for example; ageing population; lifestyles of younger people; the rise of global cities and increasing urbanisation.

The scrutiny committee welcomed the opportunity to ask questions and highlighted a number of key issues for SYSTRA to incorporate into the study.

These included; Access to and from the Forest of Dean; improvement works on the A417 Missing Link between the Brockworth Bypass and Cowley roundabout; rail links; junctions on the M5 Motorway at Stroud and Tewkesbury.

Referencing the potential impact of housing needs and commercial development on the county, it was suggested the use of Gloucestershire's river network be considered as part of the study.

The information was noted.

5. EDUCATION, EMPLOYMENT AND SKILLS

a) ESF Skills and Employability Update Report

The committee noted the Employment and Skills Update Report that had been presented to the Economic Growth Joint Committee earlier that day and invited to submit any questions to Pete Carr: Lead Commissioner – Skills and Employment.

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The report provided an update on several aspects of employment and skills in Gloucestershire, including an overview of the five skills projects in Gloucestershire receiving funding from the European Social Fund (ESF) and contracted through the Education Skills Funding Agency (ESFA). The report also provided an update on the Gloucestershire Employment and Skills Board (GESB), which had met for the first time in October 2017. Chairman of the Economic Growth Joint Committee, Cllr Lynden Stowe is a member of the board.

b) LEP European ESF (European Social Fund) Funded Project Presentations

To assist member's understanding of the progress of some of the LEP European ESF (European Social Fund) Funded Projects currently underway in Gloucestershire, the committee received detailed presentations on the Learn Direct 'Work Start Gloucestershire' Project and the South Gloucestershire and Stroud College EDGE (work experience) and (apprenticeship support) Projects.

i. Learn Direct 'Work Start Gloucestershire' Project

Natasha Panchbhaya: Business Manager at Learn Direct and Naomi Lavender: Manager, presented information on the Gloucestershire Work Start Project. Clarifying that the project, (at the request of the LEP), prioritised people with disabilities; carers; people living in rural areas; young people not in employment, and people with mild to moderate mental health and learning issues, as priority groups, the presenters outlined some of the strengths and weaknesses of the project, plus an overview of anticipated threats and opportunities. Launched in November 2016, it was reported that the 3-year project had only just completed its first year of operation and that better understanding of the return from the investment was anticipated over the course of the next two years.

ii. Education Developing Gloucestershire's Employability (EDGE) Project

Sara-Jane Watkins, Principal of the South Gloucestershire and Stroud College presented information on the Edge and Goal Partnerships. Sara-Jane outlined the aims of each of the projects and gave examples of some of the work experience placements that had been undertaken at the Coronium Museum, Cirencester and Berkeley Castle.

iii. Growing Opportunities for Apprenticeships (GOAL)

Sara-Jane informed members that the GOAL project was assisting in raising the awareness of apprenticeships, including what apprenticeships were available to local businesses. Outlining the support being provided to employees during the early phases of the apprenticeship, Sara-Jane explained that more understanding was being offered on how apprenticeships could support the future growth and sustainability of local businesses.

The presentations received mixed responses, with members asking a wide range of robust questions on some of the more financial and operational aspects of the projects.

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After the meeting, the committee has received open invitations to visit both organisations to observe some of the work being carried out on each of the projects.

6. GLOUCESTERSHIRE ECONOMIC GROWTH JOINT COMMITTEE/GFIRST LEP UPDATE

Having noted the information reports considered at the Economic Growth Joint Committee meeting held earlier that day, the committee made specific reference to concerns about the impact of Brexit on the economic growth for Gloucestershire, and the award of European Funding.

Requesting information on the consequences of leaving the European Union, and having considered a proposal that the committee write to Gloucestershire MP's to lobby the government on promoting continued funding, post EU departure, the committee was advised that, until a comprehensive assessment of the financial position could be made in March 2019, it was difficult to consider the likely outcomes.

David Owen, Chief Executive of Gloucestershire GFirst LEP and Nigel Riglar, Commissioning Director: Communities and Infrastructure, noted the committee's concerns and agreed to produce a briefing note on suggested key lines of enquiry for consideration at the committee meeting on 14 March 2018.

At the GCC Group Leader meeting on 1 December 2017, it was suggested the Economic Growth Joint Committee lead on this aspect of work, with input from the Scrutiny Committee. It is proposed a briefing note will be presented at the Joint Committee meeting on 14 March 2018, with input from the Scrutiny Committee later that day. .

Committee members were notified of the launch of the 'Vision 2050 Big Conversation' at Cheltenham Racecourse on Thursday 1 February 2018.

To find out more on the launch of Vision 2050, members are encouraged to visit: <https://glos2050.com>

7. WORK PLAN

Copies of the updated committee work plan were circulated with the agenda.

The following updates were noted at the meeting: -

Committee Meeting - 22 February 2018

The meeting to be held at the Cotswold District Council Offices to consider Cotswold District Issues and Priorities.

Following a request from Cotswold County Councillor, Paul Hodgkinson, the issue of 'Mobile Phone Coverage in Rural Areas' to form part of the discussion. A position

Minutes subject to their acceptance as a correct record at the next meeting

statement to be included in the agenda pack for members to consider before the meeting.

Committee Meeting - 14 March 2018

At the scrutiny committee meeting on 29 November 2017, members requested a briefing on 'what issues/aspects of the impact of Brexit the committee/GCC might need to consider in preparation for leaving the EU. Nigel (Riglar) and David (Owen) suggested a paper on 'key lines of enquiry' be considered at the 14 March 2018 meeting. Members were advised no proper analysis could be done ahead of the March 2019 deal.

Subsequent to this, at a Gloucestershire Leader's Group Meeting on 1 December 2017, Cotswold County Councillor, Cllr Paul Hodgkinson mentioned that *'Cornwall Council had set up work streams to look at specific aspects of Brexit and noted that a recent presentation to the Economic Growth Scrutiny Committee had indicated that Gloucestershire could lose significant sums currently available through the European Social Fund. Cllr Hodgkinson suggested the Council should be doing more to analyse the potential impact of Brexit with regular updates provided to members'*. At the same meeting, Cllr Mark Hawthorne referred to a study the LGA was due to launch in February 2018 and highlighted the difficulties in considering the impact of Brexit on Gloucestershire prior to March 2019. After further discussion, it was agreed the Joint Economic Growth Committee, on which the six district councils and GFirst LEP are represented, was the appropriate place for the matter to be raised.

Based on this information, it was agreed the matter would be considered at the next Joint Committee meeting on 14 March 2018 and a position statement considered later the same day under the LEP/Joint Committee update item at the scrutiny committee meeting. A course of action to be agreed under the committee work plan item.

Vision 2050 Update

Members requested an update on Vision 2050 and were notified of the Vision 2050 Launch taking place on 1 February 2018. It was agreed that an update would be provided at the scrutiny committee meeting on 14 March 2018.

Committee Meeting - 31 October 2018 - Cheltenham Borough Council Issues and Priorities. (The meeting to be held at the Cheltenham Borough Council Offices).

8. FUTURE MEETINGS

22 February 2018
14 March 2018
20 June 2018
5 September 2018
31 October 2018
21 November 2018

Minutes subject to their acceptance as a correct record at the next meeting

CHAIRPERSON

Meeting concluded at 4.15 pm

HEALTH AND CARE OVERVIEW AND SCRUTINY COMMITTEE

MINUTES of a meeting of the Health and Care Overview and Scrutiny Committee held on Tuesday 14 November 2017 at the Council Chamber - Shire Hall, Gloucester.

PRESENT:

Cllr Stephen Andrews	Cllr Stephen Hirst
Cllr Doina Cornell	Cllr Carole Allaway Martin
Cllr Janet Day	Cllr Nigel Robbins OBE
Cllr Iain Dobie	Cllr Pam Tracey MBE
Cllr Collette Finnegan	Cllr Robert Vines
Cllr Terry Hale	Cllr Eva Ward
Cllr Steve Harvey	

Apologies: Cllr Joe Harris and Cllr Helen Molyneux

Others in attendance:

Gloucestershire Clinical Commissioning Group (GCCG)

Mary Hutton – Accountable Officer
Becky Parish – Associate Director Patient and Public Engagement
Dr Andy Seymour – Clinical Chair
Caroline Smith – Senior Manager Engagement and Inclusion
Maria Metherall – Senior Commissioning Manager Urgent Care

Gloucestershire Hospitals NHS Foundation Trust (GHNHSFT)

Deborah Lee – Chief Executive
Peter Lachecki – Chair

Gloucestershire County Council

Margaret Willcox – Director of Adult Social Services
Sarah Scott – Director of Public Health
Cllr Roger Wilson – Cabinet Member Adult Social Care Commissioning
Cllr Tim Harman – Cabinet Member Public Health and Communities
Cllr Kathy Williams – Cabinet Member Adult Social Care Delivery

Healthwatch Gloucestershire

Alan Thomas – Chair

Gloucestershire Care Services NHS Trust

Katie Norton – Chief Executive
Ingrid Barker – Chair

2Gether NHS Foundation Trust

Professor Jane Melton – Director of Engagement and Integration

26. DECLARATIONS OF INTEREST

Cllr Stephen Hirst declared a personal interest as a Chair of Tetbury Hospital.

Cllr Stephen Andrews declared a personal interest as a Community First Responder with the South Western Ambulance Service NHS Foundation Trust.

Cllr Steve Harvey declared a personal interest as his wife is employed by NHS England.

Cllr Pam Tracey declared an interest as she is a friend of Gloucestershire Royal Hospital.

27. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on Tuesday 12 September 2017 were agreed as a correct record and signed by the Chairman.

28. WINTER PLANNING

28.1 The committee received a detailed presentation from the Senior Commissioning Manager, Urgent Care, Gloucestershire Clinical Commissioning Group (GCCG). (For information the presentation slides were uploaded to the council website.) The committee was informed that the development of this plan built on experience from previous winters and from the NHS Improvement (NHSI) publication on national priorities for acute hospitals: 'Good practice guide: Focus on improving patient flow' (July 2017). The system wide requirements for Gloucestershire were:

- To achieve the national 4 hour standard for A & E
- To maintain elective and non-elective flow within the acute trust
- To maintain high quality care for all patients accessing Gloucestershire services
- To provide robust staffing by supporting staff to stay well alongside securing required staffing levels

28.2 Last year elective activity in the acute trust was significantly impacted by non-elective flow. To improve this position trauma and orthopaedic non-elective surgery would be managed at Gloucestershire Royal Hospital (GRH) with elective surgery at Cheltenham General Hospital (CGH). It was important to note that this was a pilot not a service change. The pilot would be evaluated and any future action discussed with the committee. Members were informed that one week after implementation the data was already showing an improvement in patient experience.

28.3 Members agreed that it was clear that this was a system wide plan – no one partner could deliver this on their own. NHS England has informed the Gloucestershire Clinical Commissioning Group that in its view this was a strong plan.

28.4 The committee was informed that a lot of work has been undertaken to improve the discharge process for patients.

28.5 With regard to trauma and orthopaedic some members expressed concern informing the meeting that they had been contacted by paramedics who had indicated that they were not aware of the change and had attempted to drop off patients at Cheltenham General Hospital (CGH). It was also stated by some members that they had also been contacted by staff who said that they had not been informed of the change until very late in the process. The Chief Executive, Gloucestershire Hospitals NHS Foundation Trust (GHNHSFT), informed the committee that she was concerned to hear this, and had also heard similar information from other sources. She has spoken with staff who had assured her that they had been informed in advance and some had been involved in the project. She acknowledged that the Trust could have better communicated the change with the South Western Ambulance Service NHS Foundation Trust (SWASFT).

28.6 Committee members were aware that managing people presenting with a mental illness took up a lot of time and put pressure on the system. It was questioned whether the winter plan would be able to withstand these pressures. It was also questioned whether there was

any progress on identifying a specific space at CGH to manage these patients. Members were also aware of the national shortage of mental health professionals and questioned the situation in Gloucestershire.

- 28.7 The committee was informed that the GHNHSFT had not yet been able to secure the capital funding for to provide a dedicated mental health space at CGH ED but would continue to pursue this matter. The committee was also informed that all services worked together to support people with a mental health crisis; that there was a wraparound service in place. It was also explained that there was work in place to attract mental health professionals to Gloucestershire. The committee was informed that any workforce vacancies were being appropriately managed so as to not adversely impact on patients.
- 28.8 A member questioned as to whether the achieving the 4 hour A & E target was a suitable indicator as to whether the whole system was in fact improving. It was explained that this was a good indicator to monitor; if the system was not working this was where it would show. Members were also informed that each scheme within the winter plan has clear benefit realisations attached; if they were not producing the required success factors there should be dis-investment in that scheme.
- 28.9 The committee was informed that with regard to Nursing staff, GHNHSFT was in a very good position this year. 60 nursing students had come out of training, vacancies were dropping, and spending on agency staff was reducing.
- 28.10 In response to a question regarding the number of ED Consultants currently working at GHNHSFT it was reiterated that the issues relating to the changes to A & E (2013) was not about the number of consultants but rather the number of middle grade doctors.
- 28.11 The Chairman indicated that the committee would need to closely monitor performance data through the winter period to ascertain if the expected outcomes from the winter plan were being achieved, and that the escalation management actions had worked effectively.

29. QUARTER 1 ADULT SOCIAL CARE PERFORMANCE REPORT

- 29.1 The committee was concerned that ASC1 % of ongoing service users who have had a full reassessment of their needs in the last 12 months remained worse than tolerance. The Director of Adult Social Services (DASS) informed the committee that the service was managing the demand at the front door as a priority, although it was also clear that if there was to be a change in the way that the council worked with people then re-assessments needed to be addressed.
- 29.2 Performance against ASCOF 2A permanent admissions aged 65+ to residential and nursing care homes per 100k population was also of concern, particularly as the council had been making good progress previously.
- 29.3 It was noted that this performance report was for quarter one only, when other areas of the council were reporting quarter two.

30. QUARTER 2 PUBLIC HEALTH PERFORMANCE REPORT

- 30.1 The committee noted that the percentage of customers of the Stop Smoking service who quit for 4 weeks was in line with the national figure of 50%. However, it was noted there was a decline in the number of people accessing these services, which again was in line with the national position. It was felt that this was probably due to the rise in vaping.

Minutes subject to their acceptance as a correct record at the next meeting

- 30.2 The uptake of NHS Health Checks remained a challenge; it was difficult to persuade people to take up this offer. This service was due to be re-commissioned in April 2018 and consideration was being given as to how to target those people who would most benefit.
- 30.3 The percentage of late HIV diagnosis was showing as worse than tolerance. However, it was explained that the increase in this period is within the normal expected variation. It is also important to note that Gloucestershire has low numbers of new HIV diagnoses and therefore a small change in the number could substantially skew performance.
- 30.4 In response to a question with regard to drug and alcohol services it was explained how the needs analysis had been undertaken, and the feedback received from service users as to how they would prefer to engage with the service. Members were informed that as opposed to the previous provider the new provider, CGL, would meet with service users at a mutually agreed location; it did not restrict service users to specific locations. It was agreed that the next performance report from the Director of Public could provide information on the geographical spread, and how support to children and young people was structured.
ACTION: Sarah Scott

31. GLOUCESTERSHIRE CLINICAL COMMISSIONING GROUP PERFORMANCE REPORT

- 31.1 The committee was pleased to note that performance against the 4 hour A & E target was beginning to show significant improvement; it would be important to see if this could be sustained in the longer term.
- 31.2 The committee congratulated the 2Gether NHS Foundation Trust (2G) on the performance against the targets for the Children and Young People's Mental Health Service (CYPS). Members requested information on where Gloucestershire stood in comparison with similar areas.
ACTION: Jane Melton
- 31.3 The committee reiterated its concerns with regard to the national workforce situation relating to mental health professionals. The Director of Engagement and Integration, 2G, informed members on the steps taken by 2G to ensure that there were no consultant posts without cover, and how challenges relating to mental health nurses were managed.
- 31.4 In response to a question it was explained that the virtual ward was in effect a focus on providing enhanced care in the home setting; taking a more proactive approach particularly with people who have a long term condition. In the first instance a pilot was being trialled in Gloucester City.
- 31.5 Members welcomed the improvement in performance with regard to delayed transfers of care (DTC); it was hoped that this could be sustained.
- 31.6 A significant concern for the committee related to the cancer targets, particularly the 2 week and 62 day targets. The Chief Executive of GHNHSFT informed committee members that this was a huge priority for the Trust, and that the Trust Board had requested further work on the action plan to recover this position. The committee would closely monitor this situation.

32. ONE GLOUCESTERSHIRE STP LEAD REPORT

- 32.1 This was the first report of the Gloucestershire STP Lead to the committee and brought the committee up to date with STP activity. (For information the presentation slides were uploaded to the council website.)

Minutes subject to their acceptance as a correct record at the next meeting

- 32.2 The committee was particularly interested in the national direction of travel for urgent and emergency care. The STP Lead explained that proposals for Gloucestershire were still being worked through; she expected that these would be ready for consultation in late Spring/early Summer 2018 . It was explained that these proposals would create a network of Urgent Care Centres (UCCs) across Gloucestershire. Committee members were concerned that this left a very unclear picture as to what the impact on Minor Illness and Injuries Units in the county would be, and what this could mean for the two A & E departments.
- 32.3 It was noted that GHNHSFT has commenced engagement with staff in respect of a proposal to consider the establishment of a Subsidiary Company (Subco), wholly owned by the Trust, to provide a range of support services back to the Trust. The proposal was a key part of the Trust's financial recovery plan due to the taxation benefits it afforded the Trust but evidence from elsewhere also demonstrated that the model has the potential to deliver other significant non-financial benefits. If the Trusts were to proceed with this option it would be required to undertake full consultation with its staff. The committee agreed that it would be helpful to be informed of progress.
- 32.4 The committee agreed that it would be helpful to receive further updates on progress of the STP.
- 33. GCCG CLINICAL CHAIR/ACCOUNTABLE OFFICER REPORT**
- 33.1 The committee asked to be kept informed on the progress of the merger of 2G and Gloucestershire Care Services NHS Trust (GCS). It was noted that the committee would have a role in any significant service change proposals that might be identified subsequent to the merger.
- 33.2 It was questioned whether where GP mergers were in process whether these were considered against the wider impact on the locality. The Clinical Chair, GCCG, reminded the committee that GPs were independent businesses. He informed the committee that the GCCG Primary Care Commissioning Committee did consider all applications. Going forward it was important to ensure that there was resilience and consistency in the primary care offer across the county. He explained that where practices worked together geography was not necessarily a barrier and cited the example of a GP practice in the Tewkesbury locality working with a practice in Cheltenham.
- 34. DIRECTOR OF PUBLIC HEALTH REPORT**
The committee noted the report.
- 35. DIRECTOR OF ADULT SOCIAL SERVICES REPORT**
- 35.1 In response to a question regarding the recruitment and retention of social workers it was explained that the turnover rates in adult care was not as high as in children's services, and the service aimed to restrict the use of agency social workers.

CHAIRMAN

Meeting concluded at 13:05

HEALTH AND CARE OVERVIEW AND SCRUTINY COMMITTEE

MINUTES of the meeting of the Health and Care Overview and Scrutiny Committee held on Tuesday 9 January 2018 commencing at 10.00 am at the Council Chamber - Shire Hall, Gloucester.

**PRESENT
MEMBERSHIP:**

Cllr Stephen Andrews	Cllr Stephen Hirst
Cllr Janet Day	Cllr Carole Allaway Martin
Cllr Iain Dobie	Cllr Nigel Robbins OBE
Cllr Collette Finnegan	Cllr Robert Vines
Cllr Terry Hale	Cllr Eva Ward
Cllr Steve Harvey	

Substitutes: Cllr Colin Hay (In place of Cllr Joe Harris)
Cllr Alan Preest (In place of Cllr Pam Tracey MBE)
Cllr Skeena Rathor (In place of Cllr Doina Cornell)

Others in attendance

Gloucestershire Clinical Commissioning Group (GCCG)

Mary Hutton – Accountable Officer
Becky Parish – Associate Director Patient and Public Engagement
Dr Andy Seymour – Clinical Chair
Ellen Rule - Director Of Transformation And Service Redesign

Gloucestershire Hospitals NHS Foundation Trust (GHNHSFT)

Deborah Lee – Chief Executive
Peter Lachecki - Chair
Dr Sally Pearson – Director of Clinical Strategy
Simon Lanceley – Director of Director of Strategy and Transformation

Gloucestershire County Council

Margaret Willcox – Director of Adult Social Services
Sarah Scott – Director of Public Health
Cllr Roger Wilson – Cabinet Member Adult Social Care Commissioning
Cllr Tim Harman – Cabinet Member Public Health and Communities
Cllr Kathy Williams – Cabinet Member Adult Social Care Delivery

Healthwatch Gloucestershire

Alan Thomas – Chair

Gloucestershire Care Services NHS Trust

Katie Norton – Chief Executive

2Gether NHS Foundation Trust

Professor Jane Melton - Director of Engagement and Integration

Ingrid Barker – Joint Chair 2Gether NHS Foundation Trust and Gloucestershire Care Services NHS Trust

1. DECLARATIONS OF INTEREST

Cllr Stephen Hirst declared a personal interest as a Chair of Tetbury Hospital.

Cllr Stephen Andrews declared a personal interest as a Community First Responder with the South Western Ambulance Service NHS Foundation Trust.

Cllr Steve Harvey declared a personal interest as his wife is employed by NHS England.

2. MINUTES OF THE PREVIOUS MEETING

2.1 The minutes of the meeting held on Tuesday 14 November 2017 were agreed as a correct record and signed by the Chairman.

2.2 The Chairman took the opportunity to thank Ruth FitzJohn, who had recently retired as Chair of the 2Gether NHS Foundation Trust, and Dr Sally Pearson, who was retiring from her post as Director of Clinical Strategy at the Gloucestershire Hospitals NHS Foundation Trust at the end of this month, for their work with the committee and for the people of Gloucestershire and to wish them well for the future.

3. HEALTH AND WELLBEING FOR THE FUTURE: COMMUNITY HOSPITAL SERVICES IN THE FOREST OF DEAN - CONSULTATION OUTCOME REPORT

3.1 The committee received a detailed presentation on the outcome of the consultation on this matter from the Associate Director Engagement and Experience Gloucestershire Clinical Commissioning Group (GCCG), and the Chief Executive Gloucestershire Care Services NHS Trust (GCS). (For information the presentation slides were uploaded to the council's website and included in the Minute Book.)

3.2 The presentation included detail on the number of respondents, the quantitative and qualitative data, the main themes from the responses, and the demographic information of the respondents. The Chief Executive, GCS, informed the committee of the NHS response to the consultation outcome and the next steps for both the GCS and GCCG Boards.

3.3 The committee's role in this stage of the development of community hospitals in the Forest of Dean was to confirm whether or not it was satisfied that the consultation process was appropriate, gave sufficient engagement opportunities for local communities; and to agree whether there were particular issues that it would wish the GCCG and GCS Boards to consider when they meet to agree the way forward later this month.

3.4 The committee engaged in a detailed debate on this matter. The main comments/questions/concerns related to:-

- The number of respondents to the consultation when compared to the population size

It was explained that although the response rate, 3344 questionnaires received, might seem low in comparison to the 85k population, this number was statistically significant. It was further explained that the number required for this to be statistically significant was a sample size of 383. It was also important to note that the GCCG and GCS had also undertaken a lot of work with town and parish councils alongside the survey.

- A lack of clarity relating to the citizen's jury process

The committee was informed that GCS wanted this to be a neutral process. Membership would be drawn from a cross section of representatives from health, social care and the community. There would be opportunities for lobby groups to give evidence, but they would not be members of the panel.

- The lack of a specific location had impacted on people's responses
It was acknowledged that this had been an issue for many of the survey respondents and had impacted on how they chose to respond. The Chief Executive, GCS, was clear that a specific site had not been identified as yet, and that there was still much to work through and consider before a final decision could be made. This would be guided and informed by the Citizen's Jury.
 - How did this proposal relate to the aims of the STP
The committee was informed that this proposal did reflect the direction of travel identified in the STP.
 - There needed to be greater clarity/evidence for the number of beds, particularly given housing developments (and the impact of the removal of tolls from the Severn Bridge)
The Chief Executive, GCS, informed committee members that this had been a clear message through the consultation, and that GCS recognised that this was a significant area of concern. This issue would be worked through, and would need to reflect the needs of the residents of the Forest of Dean, and also reflect the aims of the STP.
 - The views of STP partners on this proposal should have been identified in the outcome report
The committee was assured that partners were members of the review group on this matter and were closely involved in the case for change.
 - This was an emotive issue for the residents of the Forest of Dean
This was acknowledged by GCS and the GCCG.
 - Why was the idea for shared investment across the two current hospital sites not viable
The Chief Executive, GCS, informed the committee that this would not address all the issues. A significant factor was the ability to sustain services across the two sites; health and care professionals had fed this back through the consultation. It was explained that staff were doing a good job but under extreme pressure.
 - Accessibility/transport issues
These issues would need to be further worked through when the location was known.
 - Workforce issues
The Chief Executive, GCS, informed the committee that the ability to recruit and retain staff depended on the ability to deliver great services. It was also important to bear in mind that workforce issues related to both health and social care. The Chief Executive, Gloucestershire Hospitals NHS Foundation Trust (GHNHSFT) also explained that the current climate was very much a 'buyers market'. The changes underway in Gloucestershire to provide improved models of care and better facilities would attract staff here. There was also a specific workforce workstream within the STP.
 - Would there be further consultation when more detail on location and the number of beds was known.
The Chief Executive, GCS, informed the committee that GCS would be as transparent as possible with regard to the development of this proposal, but had not factored in any further consultation.
- 3.5 The committee welcomed the clarity of the comments in the consultation from Healthwatch Gloucestershire.
- 3.6 The committee acknowledged that GCS and the GCCG would be continuing to analyse and consider the detail of this consultation, and that there was still much to be discussed through the Citizen's Jury.

3.7 The committee did agree that the consultation process was appropriate and gave sufficient engagement opportunities to local people. However members were clear that whilst supporting the consultation process they did have concerns and would be writing to the GCS and GCCG Boards outlining their main concerns. It was agreed that the content of this report be discussed and agreed through an online discussion, and that the issues raised would reflect those raised by members of the public through the consultation process.

3.8 The committee requested that GCS and GCCG informed committee members of progress on this matter on a regular basis.

4. SOUTH WESTERN AMBULANCE SERVICE NHS FOUNDATION TRUST - PERFORMANCE REPORT

4.1 Paul Birkett-Wendes, Head of Operations North Division, updated the committee on the Ambulance Response Programme (ARP), in particular the new ambulance response standards. He reminded the committee that the Trust had been part of the initial pilot of the ARP. He informed the committee that the Trust has seen improvements in productivity and efficiency, from the initial pilot, with, on average, less vehicles being sent to each incident, therefore freeing up resources to attend more patients.

4.2 Five committee members had recently visited the Trust's Clinical Hub at Bradley Stoke. These members informed the committee that they had been impressed with the professionalism of the emergency call handlers and clinicians. They had also been impressed with the resilience measures that had been built into the design of the building. It was noted that these measures had recently proved their worth when there had been a power outage at the Trust's Exeter hub. It was explained that additional measures have now been put in place at Exeter. It was agreed that the committee would receive the outcome report from the official investigation into this matter.

ACTION: SWASFT

4.3 In response to a question relating to the workforce the committee was informed that the situation in Gloucestershire was better than in Somerset and Devon. The Trust worked well with the universities. The Trust also had high see and treat rates which made it an attractive place to work. It was noted that some GP practices were now recruiting Paramedics and this would have an impact on the available workforce. However it was also explained that some Paramedics were choosing to work in both organisations.

4.4 The committee was also informed that over the New Year period the Trust had trialled sending Community First responders (CFRs) to respond to falls. This had worked well with positive feedback from patients being received.

5. QTR 2 ADULT SOCIAL CARE PERFORMANCE REPORT

5.1 The committee was pleased to hear from the Deputy Director Adult Social Care that he had taken steps to get the reporting timeline for these reports to be in line with other performance reports.

5.2 The Deputy Director informed the committee that the use of residential care had stabilised in this quarter. The committee reiterated its concerns with regard to performance against targets related to the reassessment of needs. Members were informed of the activity that was in place to address these issues and the challenges around how these metrics were measured. It was agreed that more detail on this work would be included in the performance report to be received by the committee in March 2018.

- 5.3 It was commented that the council could be justifiably proud of its performance with regard to the employment of people with a learning disability. It was however questioned why the 2015/16 was the last reported year for ASCOF 1E Adults with Learning Disabilities in Employment. This information was not available at the meeting; an answer would be sent to members following the meeting.

ACTION: Mark Branton

6. ONE GLOUCESTERSHIRE STP LEAD REPORT

- 6.1 It was questioned what progress there has been with regard to One Place, One Budget, One System. The STP Lead explained that this approach was being taken through the clusters in the first instance; focussing on developing this from the ground up; working across the health and social care sectors. There was a governance structure to support this through the Joint Commissioning Partnership Executive (JCPE) and Joint Commissioning Partnership Board (JCPB). There was a view that this did not appear to represent a one budget approach. The STP Lead informed the committee that she would be happy to present to the committee on the work in place to deliver integrated services at a future meeting if the committee so wished.

7. DIRECTOR OF ADULT SOCIAL SERVICES REPORT

The committee noted the report.

8. DIRECTOR OF PUBLIC HEALTH REPORT

- 8.1 The committee noted the drug and alcohol referrals through the Gloucestershire Safeguarding Children's Board (GSCB), and were interested, given the demographics of the county, that there were twice as many referrals from the Stroud area than Cheltenham.

ACTION: Sarah Scott

9. GCCG CLINICAL CHAIR/ACCOUNTABLE OFFICER REPORT

- 9.1 Having received an item on winter planning at its meeting on 14 November 2017 the committee questioned whether this was proving to be effective. Members were informed that it has been challenging, particularly between Christmas and New Year, but in terms of planning this was the most robust winter so far for Gloucestershire. The Gloucestershire Hospitals NHS Foundation Trust (GHNHSFT) informed members that the Trust was the last in the region to escalate to level 4, and were back to level 2 in 2 days. The 4 hour A & E standard had been met in November 2017, and this continued into December 2017, had had no 12 hour A&E breaches in contrast to other systems in the region and GHNHSFT had had the best ambulance handover times in the region.

- 9.2 Members were aware that NHS England had issued guidance for the cancellation of all non-urgent operations, and questioned whether this directive had been implemented in Gloucestershire. The committee was informed that GHNHSFT had been allowed to apply local discretion due to their improved performance in the run up to Christmas and had therefore continued to perform routine operations though not to usual levels; out-patient clinics had also continued where they did not impact on urgent and emergency care. The committee was also informed that GHNHSFT was also the only major centre undertaking trauma and orthopaedic operations on 2 January 2018 following recent changes to the model of care between its two sites.

- 9.3 It was acknowledged that there was a high level of interest locally and nationally with regard to the 'flu virus. It was agreed that an update on this matter be circulated to committee members following the meeting.

ACTION: Sarah Scott

Minutes subject to their acceptance as a correct record at the next meeting

CHAIRPERSON

Meeting concluded at 1.07 pm

POLICE AND CRIME PANEL

MINUTES of a meeting of the Police and Crime Panel held on Monday 18 December 2017 at the Council Chamber - Shire Hall, Gloucester.

PRESENT:

William Alexander	Cllr Chris Nelson
Cllr David Brown	Cllr Loraine Patrick
Cllr Gerald Dee	Cllr Keith Pearson
Cllr Collette Finnegan	Cllr Steve Robinson
Cllr Rob Garnham	Martin Smith
Cllr Colin Hay	Cllr Brian Tipper
Cllr Helena McCloskey	Cllr Will Windsor-Clive
Cllr Karen McKeown	

Substitutes:

In attendance: Stephen Bace, Chris Brierley, Ruth Greenwood, Rod Hansen, PCC Martin Surl and Paul Trott

Apologies: Cllr Julian Beale, Cllr Ray Brassington and Cllr Bruce Hogan

36. DECLARATIONS OF INTEREST

Cllr Steve Robinson declared that his daughter was employed within the Force.

Cllr Rob Garnham declared that he had previously worked with senior independent member who had written a report on the process. He clarified that he had not had any part in this recruitment process.

Cllr Colette Finnegan declared that her son was a special constable.

Cllr Brian Tipper declared that his niece was a member of the Constabulary

37. MINUTES OF THE PREVIOUS MEETING

The minutes were agreed as a correct record.

38. CHIEF CONSTABLE HEARING

38.1 The Panel understood that the confirmatory hearing for the appointment of the Chief Constable was required by the Police Reform and Social Responsibility Act 2011. The Police and Crime Commissioner would be invited to speak to the Panel to outline the selection process and to introduce the candidate. The candidate would then have the opportunity to address the

Panel, and members could ask questions of the candidate relating to professional competence and personal independence. The Panel would then go into exempt session to make its decision on whether to recommend the appointment, recommend against the appointment or to use its power of veto.

- 38.2 The Commissioner explained that this was an important day for the Constabulary, and introduced Rod Hansen as his preferred candidate for the position of Chief Constable. Mr Hansen had been fulfilling the role on a temporary basis for the previous ten months. The Commissioner outlined the selection process as detailed in the report provided to Panel members. He informed members that the process had followed the guidance of the College of Policing and the papers included a report from an Independent Member.
- 38.3 One candidate had applied for the position; this reflected that the pool from which an appointment could be made from was very small. There had been a lot of interest from Deputies from other Forces who had asked questions on the process and about Gloucestershire Constabulary. The Commissioner suggested that the fact that only one individual had applied could be due to an awareness that there was a strong internal candidate.
- 38.4 The preferred candidate had gone through a written application process and met all the criteria. He had met with a staff forum to answer questions and had faced a very testing media interview that he had performed strongly in. In addition, he had appeared before the Commissioner's Forum prior to the formal interview with the Commissioner and four other panel members.

Questions to the Police and Crime Commissioner

- 38.5 In response to a question, the Commissioner stated that the appointment was for a five year period which was the maximum contract he could offer. Following that period, a 1-3 year extension could be offered. He explained he had made this decision in order to ensure stability.
- 38.6 One member stated that she was pleased that the position had been advertised more widely, although she was surprised that there had not been more applicants. The Commissioner stated that one particular potential applicant had expressed that they felt it wasn't the right move for them despite expressing an interest in the County. The vacancy had been advertised on the Constabulary website, the Police and Crime Commissioner website, through the College of Policing and through a number of networks including for BME and LGBT officers.
- 38.7 One member expressed concern about potential candidates not following up their interest and asked for assurances that they had not been put off by discussions with the Commissioner's Office. The Chief Executive of the Commissioner's Office stated that the Office worked hard to attract a wide field of candidates and that the lack of applications had been seen in other

Forces. It could be speculated that individuals were not inclined to move across the country, or that they could receive an improved salary elsewhere, or pension reasons could be an influencing factor. The College of Policing were carrying out some work to address this national issue. In response to a question as to whether the Commissioner had considered re-advertising the position he stated that he was happy with the process that had been undertaken and that he had the right person for Gloucestershire as his preferred candidate.

Questions to the preferred candidate

- 38.8 Before the Panel asked questions of the candidate, Rod Hansen was given the opportunity to address members. He stated that he had over 29 years of policing experience. He had looked closely at the role profile and understood that he needed to set a vision and influence the culture of the Constabulary. As temporary Chief Constable, he had started the work to ensure an efficient and effective Police service, to ensure stability for the organisation, to ensure local policing and to lift the organisation through a digital programme where possible by 2021. He emphasised that Gloucestershire Constabulary had 'tremendous men and women working for it'.
- 38.9 Mr Hansen explained that he had started the journey in May with the introduction of supportive leadership and a wellbeing programme. He emphasised the importance of the Constabulary's staff.
- 38.10 One member commented that he welcomed the experience Mr Hansen brought to the role, he asked whether if an extension to the five years was offered, would he take it? Mr Hansen stated that he was looking forward to stabilising things over the next five years and would take any offer on its merits at the end of that period.
- 38.11 In response to questions, Mr Hansen explained that the Constabulary had gone through a difficult time in terms of funding challenges and the outcome of HMIC inspections. Specifically in relation to the HMIC Safeguarding report, he explained that the reshaping and re-engineering of the Constabulary had impacted upon the ability to recruit and in turn to have the skills and expertise needed in those critical areas; the example given was around analysts. He stated that the latest reports from HMIC were good and that improvement work was ongoing.
- 38.12 Mr Hansen spoke about the importance of balancing resources between emergency response functions and local policing. He detailed the positive feedback on the Mounted Policing section and the ways it could help to improve police visibility.
- 38.13 One member commented on morale within the Constabulary and perception of the public and media. Mr Hansen stated that improvements were already in place to improve morale through supportive leadership and embedding

management skills, supported by the wellbeing programme. He provided the example of staff feeling able to bring up smaller specific issues and seeing resolutions put in place (marginal gains). The staff survey which could be compared against other constabularies showed a significant shift in the way that staff felt. In terms of the media, there was reflection around the importance of promoting the things that the Constabulary were doing well.

- 38.14 Mr Hansen explained that his focus was on Gloucestershire, but that he did have three national areas of responsibility which he was content with.
- 38.15 One member asked whether in his Police career to date there had been any incidents or actions which would lead to any disciplinary proceedings or embarrassment for the Constabulary. Mr Hansen responded that he had nothing to declare.
- 38.16 In response to questions around operational independence, Mr Hansen explained that he was clear on his role and that he had a professional relationship with the Commissioner and felt there was a culture of him being able to speak independently at the regular holding to account meetings each week. He stated that he would express his operational opinion and would not compromise the safety of officers or the public.
- 38.17 One member commented that each time a member of the Constabulary with particular expertise had attended Panel meetings that he had been educated and impressed. He asked that the Panel continue where appropriate to welcome these individuals to speak to members.
- 38.18 In response to a question on legacy, Mr Hansen explained that he was proud to be Chief Constable and would be proud if the Panel ratified the permanent appointment. He felt it was important to inspire and lead people and to provide the stability the Constabulary needed.

39. EXCLUSION OF PRESS AND PUBLIC

- 39.1 The Chairman explained that the guidance from the Home Office and LGA/ Centre for Public Scrutiny recommended that the Panel move into exempt session in order to consider all the information available and discuss the decision they wished to make regarding the appointment.

It was therefore resolved:

That the press and public be excluded from the meeting during the consideration of the remaining items on the agenda in accordance with the provisions of section 100A of the Local Government Act 1972 (schedule 12A paragraphs 1, & 2) which were:

Information relating to any individual.

Information which is likely to reveal the identity of an individual.

This was because it was likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 and 2 of Part 1 of Schedule 12 A to the Act and the public interest in withholding the information outweighed the public interest in disclosing the information to the public.

40. PANEL DISCUSSION

- 40.1 Members understood the options open to the Panel as defined using the Act and the Local Government Association Guidance that:
- The Panel could recommend approval of the candidate
 - The Panel could recommend against the candidate where it felt that the candidate did not meet the minimum standards and/or had cause for concern. In this case the Commissioner could continue with the appointment, making a response detailing why he would not be following the Panel's recommendation.
 - The Panel could veto the appointment. This should only be exercised where it was clear to the Panel that there had been a significant failure of 'due diligence' checks, to the extent that the candidate was not appointable; this was a very high bar. The veto should only be used where the Panel felt that the candidate failed to make the minimum standards for the post.
- 40.2 Panel members commented on their disappointment that there had not been a wider pool of applicants but felt that the correct process had been followed.
- 40.3 Members discussed recent HMIC reports which had criticised senior management oversight, but noted the responses made by Mr Hansen in relation to recent challenges. One member stated the importance of ensuring that in future appointments there was encouragement of applications from candidates outside of the Constabulary in order to allow the opportunity for 'new blood'.
- 40.4 Members stated that the candidate had demonstrated professional competence and personal independence. They welcomed the full answers provided by the candidate to their questions and commented that he had given an excellent account of himself.
- 40.5 It was therefore agreed that:

Minutes subject to their acceptance as a correct record at the next meeting

The Panel unanimously recommend the appointment of Rod Hansen as Chief Constable and congratulate him on his presentation.

CHAIRMAN

Meeting concluded at 11.48 am

POLICE AND CRIME PANEL

MINUTES of a meeting of the Police and Crime Panel held on Monday 5 February 2018 at the Cabinet Suite - Shire Hall, Gloucester.

PRESENT:

William Alexander	Cllr Karen McKeown
Cllr David Brown	Cllr Loraine Patrick
Cllr Gerald Dee	Cllr Keith Pearson
Cllr Collette Finnegan	Cllr Steve Robinson
Cllr Rob Garnham	Martin Smith
Cllr Colin Hay	Cllr Brian Tipper
Cllr Helena McCloskey	Cllr Will Windsor-Clive

Substitutes: Cllr Jane Horne (In place of Cllr Bruce Hogan)

In attendance: Stephen Bace, Richard Bradley, Chris Brierley, Stewart Edgar, Peter Skelton, PCC Martin Surl and Paul Trott

Apologies: Cllr Julian Beale, Cllr Ray Brassington and Cllr Chris Nelson

1. DECLARATIONS OF INTEREST

No additional declarations were made.

2. MINUTES OF THE PREVIOUS MEETING

2.1 The minutes were agreed as a correct record.

2.2 In relation to the November 2017 Panel meeting, there had been an action relating to more information on what the Police did for animals in houses where the occupants had been removed. The Commissioner circulated some information to Panel members on this.

2.3 The Commissioner also raised concerns about comments made by the Chairman in the press relating to information given at the Budget Briefing held for Panel members in January. The Commissioner stated that it had been a good meeting and he felt that the comments subsequently made around 'value for money' were inaccurate and insulting. He asked for an opportunity for the Deputy Police and Crime Commissioner to respond. In addition, he had invited the Chief Constable to attend the Panel meeting to answer any questions on value for money.

The Chairman explained that the comments were made in his role as Councillor for Newent and not as the Chairman of the Panel. He stated that he had welcomed the briefing.

The Deputy Police and Crime Commissioner provided details of his role to the Panel highlighting that he was politically neutral. He had deputised for the Commissioner in a number of meetings including the National Crime Agency and he believed that his role represented value for money.

3. CHIEF EXECUTIVE'S REPORT

- 3.1 Paul Trott, Chief Executive of the Commissioner's Office, introduced the report which outlined the activities of the Police and Crime Commissioner's Office.
- 3.2 The Panel noted the summary of decisions made in October and November 2017. One member reiterated the importance of members seeing details of the decisions that were not publically available. The Commissioner's Office would work with Democratic Services to make confidential papers available to the Panel.
- ACTION Paul Trott/ Stephen Bace**
- 3.3 The report included details of the number of Freedom of Information Requests made and the number of complaints.
- 3.4 One member asked for details on the increase in complaints received from Cotswold in 2016/17. In response it was explained that there had been concerns raised by individuals in the Cotswold District about the visibility of officers in their neighbourhoods, which it was explained had been addressed by the Constabulary.
- 3.5 There was some discussion around Cheltenham's position within the crime rankings where an increase in crime had been show.. In response it was explained that car crime and burglaries were two areas contributing to this statistic. The Commissioner also highlighted the role played by Cheltenham's night-time economy. This was against the backdrop of increased crime nationally, however Gloucestershire compared favourably. Cyber Crime was also a contributing factor.
- 3.6 Members noted that a decision had been made to advertise for a part time Chief Finance Officer for the Commissioner's Office. The Panel were aware that the current arrangements were temporary and there was a need to put things on a more permanent basis. Once the process was underway and an appointment made, there would be a requirement for a Confirmatory Hearing.
- 3.7 The Panel welcomed the inclusion of details of the 'Holding to Account' meetings between the Chief Constable and the Commissioner. One member stated that he was pleased that the subject of Bijan Ebrahimi had been brought up at one of these meetings.

- 3.8 In response to questions, there was a discussion on the target from HMIC for the Constabulary to develop talent management and succession planning. The Commissioner stated that he was proud of the succession from one Chief Constable to the other. The Chief Constable explained that he had raised the strategic importance of Human Resources within the force and that the Deputy Chief Constable chaired the People Development Board and talent management was a part of that. Feedback from staff surveys and a pulse survey before Christmas had provided a positive response in this area.

4. PROPOSED GLOUCESTERSHIRE POLICE PRECEPT 2017/18

- 4.1 The Police and Crime Commissioner introduced the report which proposed that:

Funding for the proposed £111.221m revenue budget would require a police related Band D Council Tax element of £226.49. This represents an increase of 5.6% in the police related Band D Council Tax or £12 for the year.

- 4.2 The Commissioner thanked the Chief Financial Officer and Chief Constable. The Panel had received a briefing in January to ensure that the Panel had the background to the budget and an understanding of the options available.
- 4.3 The Commissioner had considered two funding options for 2018/19. The first was to increase the precept by 2%. It was explained that due to careful financial management and savings of £1.4m identified in year, the budget was balanced on that level of precept. The second was the increase in the precept by 5.6% which would provide £1.7m additional funding for priority areas. It was this second option that had been chosen as the proposed precept.
- 4.4 The Commissioner explained that in the past he believed that the Police had achieved 'more for less' by changing working practices and embracing mobile working. However since the end of 2015 he was concerned that there had been an impact on neighbourhood policing. He had made a commitment in the Police and Crime Plan that neighbourhood policing was the foundation of Policing in Gloucestershire. Resources were scarce and there were competing demands and so the Commissioner had been lobbying the Home Office to improve the funding situation.
- 4.5 Members understood that the Grant announcement on 19 December 2017 outlined that the grant was protected and that in 2018/19 each Commissioner would receive the same amount of core funding as they had done in 2017/18. In addition, Commissioner's would be able to increase council tax precept levels by £12 (for a Band D property) before the need to call a local referendum was triggered.

- 4.6 The Panel were informed that in September 2017, the Home Office had announced that police officers would be given a pay award worth a total of 2% which was not reflected in the Home Office grant.
- 4.7 It was explained that the additional funding would lead to investment in Neighbourhood Policing, operations relating to Child Protection and Child Sexual Exploitation, the introduction of Body Worn Video, and investment in six additional staff in the Criminal Justice department. The Commissioner had been clear of his likely intentions to increase the precept and had communicated that clearly to the public, explaining where that investment would be spent.
- 4.8 Members received details of the intention to fund seven additional detectives within the Safeguarding team and an additional staff post to support the team. The Commissioner emphasised that police activity in relation to child protection and child sexual abuse was a national, regional and local priority. One member asked how the Constabulary was managing the transition to vulnerable adults. It was explained that it was up to Chief Constable to deliver this in the most effective way possible. Child protection was a standing item on the Governance Board. Children First was a new initiative that recognised children did not just become adults at eighteen and that so in some cases support was provided through to the age of twenty-five.
- 4.9 Peter Skelton, Chief Finance Officer, provided additional information relating to the budget considerations and challenges going forward. He explained that at 3.5 in the papers there was an error, the Gloucestershire figure should read £85.30 per head. Members thanked the officers for the report which was easy to read and comprehensive.
- 4.10 Some members stated that they could understand the Commissioner choosing the option that allowed for additional funding and they stated that they welcomed the investment in the areas identified. In response to a question it was explained that there was no in-depth consideration of going over the referendum limit due to the costs and limitations associated with it.
- 4.11 In response to a question it was stated that next year the Constabulary would have to demonstrate to Central Government that efficiencies had been made. One area identified by the Home Office was in regard to procurement and Gloucestershire was already part of a South West police procurement group.
- 4.12 One member noted that there was a relatively high sum of money held in the vehicles reserve. A review of vehicles had been asked for by the Commissioner and so there was a freeze on buying vehicles until that was concluded. When buying a vehicle, electric vehicle was the first consideration that was taken. Responding to a further question, the

Commissioner stated that it was important to have the right number of vehicles. In terms of specialist vehicles, part of the collaboration with the Fire and Rescue Service was to look at the fleet together and look for opportunities to find efficiencies. With regards to drones, the Constabulary was working with Wiltshire who were further developed in this area. The Police were restricted in the way they could use drones.

- 4.13 With regards to reserves, members noted that they had been reduced from 5% to 4.2%; one member asked whether that still delivered the level of security required. Detail was put within the budget paper on reserves and a reserves strategy would be put on the website in the coming weeks and months.
- 4.14 One member asked how many people had responded to the consultation surveys, noting the percentages included. The Commissioner stated that it was not a representative sample, with the number in the hundreds and not the thousands. The member suggested that the questions should include more examples in terms of how much the public would be willing to contribute.
- 4.15 One member stated that the options put forward for investment were good areas and he welcomed the way the Commissioner's Office had come forward with this, particularly considering the tight timescales involved. He expressed concern at the way in which Central Government had not provided details of funding until a late stage.
- 4.16 One member asked how sustainable the investment in the Criminal Justice department would be given the dependency on a multi-agency approach. The Commissioner felt that this was an area that that was required, notwithstanding any issues in other agencies. The Panel noted that the Commissioner was the Chair of the Criminal Justice Board. One member emphasised that it was important to demonstrate value for money on this.
- 4.17 One member suggested that rather than inform people of percentage increases, it was important to give the actual value. In this case the increase equated to £1 a month for Band D households which was considered to be affordable. The Commissioner explained that he was conscious of the public's ability to pay.
- 4.18 Following the discussion on the proposed 2018/19 budget and precept, the Panel were asked to decide whether they:
- Supported the precept without qualification or comment;
 - Supported the precept and make recommendations, or
 - Veto the proposed precept.

It was **RESOLVED** that:

Minutes subject to their acceptance as a correct record at the next meeting

The proposed police precept for 2018/19 be supported without qualification or comment.

CHAIRMAN

Meeting concluded at 11.42 am

(2) **EXECUTIVE FORWARD PLAN - MARCH 2018 UPDATE**

Cabinet Member Arrangements

Councillor	Portfolio Area	Areas of Responsibility
Mark F Annett (Leader) Lynden Stowe (temporary Cabinet appointment in absence of Leader)	Resources	Financial Strategy and Management; Revenues and Benefits; Grants; Policy Framework, including Corporate Plan; Co-Ordination of Executive Functions; Democratic Services; Press and Communications
NJW Parsons (Deputy Leader)	Forward Planning	Strategic Forward Planning; Local Plan and Community Infrastructure Levy (CIL); Neighbourhood Plans; Property/Asset Management
Sue Coakley	Environment	Waste and Recycling; Drainage and Flood Resilience; Public Protection; Food Safety; Building Control; Cemeteries; Abandoned Vehicles; Stow Fair
C Hancock	Enterprise and Partnerships	Local Enterprise Partnership (LEP) and County-Wide Partnerships; Promoting Enterprise and Tourism, including Visitor Information Centres; 2020 Partnership and Shared Services; Efficiency Agenda; Car Parking and Enforcement
SG Hirst	Housing, Health and Leisure	Housing Strategy and Allocations, Homelessness and Partnerships; Private Sector Housing; Crime and Disorder and Community Safety; Public Health and Well-Being; Supporting People/Safeguarding; Leisure, Museums and Arts; Licensing; Public Conveniences; Street Naming and Numbering
MGE MacKenzie-Charrington	Planning and Licensing Services and Cirencester Car Parking Project	Development Management; Heritage and Design; Conservation and Landscape; Cirencester Car Parking Project Lead; Licensing; Street Naming and Numbering

Item for Decision	Key Decision (Yes/No)	Likely to be Considered in Private (Yes/No)	Decision-Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents
Local Plan Funding	Yes	No	Cabinet	April 2018	Deputy Leader and Forward Planning	Philippa Lowe	Cabinet Members Overview and Scrutiny Committee Senior Officers	Local Plan - previous funding request reports Medium Term Financial Strategy
Community-Led Housing Fund	No	No	Cabinet	April 2018	Housing, Health and Leisure	Philippa Lowe	Cabinet Members Senior Officers	None
Lifting of Designated Protected Area Status for Shared Ownership	No	No	Cabinet	April 2018	Housing, Health and Leisure	Philippa Lowe	Cabinet Members Senior Officers	None
Implementation of General Data Protection Regulation Requirements	No	No	Cabinet	April 2018	Enterprise and Partnerships	Phil Martin	Cabinet Members Senior Officers	None
Land at Kemble	Yes	Yes	Council (Recommendation from the Cabinet)	April 2018	Deputy Leader of the Council	Bhavna Patel	Cabinet Members Ward Members Senior Officers Parish Council	None

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Item for Decision	Key Decision (Yes/No)	Likely to be Considered in Private (Yes/No)	Decision-Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents
Corinium Museum - Approval of Volunteer Policy	No	No	Cabinet	April 2018	Housing, Health & Leisure	Diana Shelton	Cabinet Members Senior Officers	Draft Policy
No item(s) yet identified				May 2018				
Development of The Waterloo Car Park, Cirencester for Decked Car Parking - Business Case	Yes	Yes	Council (Recommendation from the Cabinet)	June 2018	Deputy Leader and Cabinet Member for Forward Planning; Enterprise and Partnerships; Planning Services and Cirencester Car Parking Project	Claire Locke	Cabinet Members Senior Officers	Cabinet and Council decisions - February 2017

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Item for Decision	Key Decision (Yes/No)	Likely to be Considered in Private (Yes/No)	Decision-Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents
Performance Report (Quarter 4)	No	No	Cabinet	June 2018	All	Diana Shelton	Cabinet Members Overview and Scrutiny Committee Senior Officers	Service and Financial Performance Data
No item(s) yet identified				July 2018				
There is no scheduled August Meeting								
Performance Report (Quarter 1)	No	No	Cabinet	September 2018	All	Diana Shelton	Cabinet Members Overview and Scrutiny Committee Senior Officers	Service and Financial Performance Data
Corinium Museum Heritage Lottery Funded "Stone Age to Corinium" project Selection of Main Contractor	Yes	Yes	Cabinet	September 2018	Housing, Health & Leisure	Diana Shelton	Cabinet Members Senior Officers	Tender returns.

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Item for Decision	Key Decision (Yes/No)	Likely to be Considered in Private (Yes/No)	Decision-Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents
No item(s) yet identified				October 2018				
Medium Term Financial Strategy 2019/20 to 2022/23 - Draft for Consultation	No	No	Cabinet	November 2018	Leader of the Council	Jenny Poole	Cabinet Members Senior Officers	LG Finance Settlement Budget 2019/20 Council Aim and Priorities Corporate Strategy and Plan
There is no scheduled December Meeting								
No item(s) yet identified				January 2019				

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Continued ..

Item for Decision	Key Decision (Yes/No)	Likely to be Considered in Private (Yes/No)	Decision-Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents
Draft Medium Term Financial Strategy 2019/20 to 2022/23 and Budget 2019/20	Yes	No	Council (Recommendation from the Cabinet)	February 2019	Leader of the Council	Jenny Poole	Cabinet Members Overview and Scrutiny Committee Senior Officers Treasury Management Advisers Local Businesses Residents Town/Parish Councils	Likely Local Government Finance Settlement Council Aims and Priorities Medium Term Financial Strategy Update Consultation Process
Performance Report (Quarter 3)	No	No	Cabinet	March 2019	All	Diana Shelton	Cabinet Members Overview and Scrutiny Committee Senior Officers	Service and Financial Performance Data

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(END)